

MINUTES OF THE REGULAR MEETING OF THE SENIOR CITIZENS COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 11th OF DECEMBER 2019
AT 8:30- A.M.
SOUTH PASADENA SENIOR CENTER
1102 OXLEY STREET

ROLL CALL

Chair Levitt convened the Regular Meeting of the South Pasadena Senior Citizen Commission at 8:38 AM.

Chair Levitt called the meeting to order with the following commissioners present:

Commissioners Shon, Papadakis, Vanderwall and Knight

Absent: none

City Council Liaison present: Absent

Staff present: Community Services Supervisor Torres

PUBLIC COMMENTS

Chair Levitt opened the Public Comment section.

PUBLIC COMMENT: There was no public present.

APPROVAL OF MINUTES OF November 13, 2019

Commissioner Papadakis motioned to approve minutes as submitted. Motion was seconded by Commissioner Vanderwall.

AYES: Levitt, Shon, Knight, Vanderwall and Papadakis

NOES: None

ABSTAIN: None

ACTION/DISCUSSION ITEMS

1. Work Plan for 2020 discuss and approve

Commissioners agreed to the following:

- Provide articles to educate the public on aging matters – one per quarter
- Coordinate two community workshops for Families and caregivers – May and October
- Holiday Cheer Program, solicit donations November-December to give home bound senior citizens bags with sweets and gift card for the holidays.
- Work with staff to expand ridership in Dial a Ride Program.

Motion was made by Commissioner Vanderwall to accept the work plan, and seconded by Commissioner Knight.

2. Planning 2020 Community Workshop

Chair Levitt invited one commissioner to work with her and staff in organizing the next community workshop which is planned for May. Commissioner Papadakis volunteered. Staff will reach out after the holidays to have the first planning meeting.

3. Dial Ride Ridership Report

A report was provided by Dial a Ride manager Angela Loera. Commissioners questioned the drop in attendance and asked that she attend a meeting to answer their questions. Commissioners expressed interest in assisting increase attendance to what it was in October of 2018 where 1,081 passengers were served, compared to October 2019, with 833 being served.

Commissioners had the following questions:

Are incoming services calls tracked? How many calls are received per day?

Can report be given quarterly to help staff steadily increase the numbers?

Staff will relay the information to the person responsible for the program. She could not attend the meeting due to being shorted staffed in the office. Commissioners reminded staff to add the item to the work plan for 2020.

4. Senior Commission Annual Report

Chair Levitt will draft report and submit to staff by the following week. Staff reported that the Commissioners Congress is expected to be held in early 2020 where chairs are able to present their reports to other commissions.

5. Holiday Cheer Program

Staff reported that donations were coming in steadily with one large donation of \$1,000 by a local Foundation. Commissioners will be able to pick up the bags on December 20th, staff will include telephone numbers with each address to help in calling them and letting them know of the arrival. Staff reaches out two weeks prior to inform the individuals that they will receive bags of cheer from the Senior Center and Commission before Christmas.

7. City Council Communications

No report was provided.

8. Commissioner Communications

Staff asked when will Pace program give a presentation to the Commission.

9. Staff Liaison Communications

Commissioners were reminded that volunteers are needed to serve lunch for the Thanksgiving luncheon November 26 at War Memorial.

ADJOURNMENT

Vice-Chair Shon moved to adjourn the meeting and was seconded by Commissioner Vanderwall. All were in favor.

The regular meeting of the South Pasadena Senior Commission adjourned at 9:25 AM.



Chair, Alexandria Levitt

Minutes approved by the Commission on 1/8/20